



Huron Jr. Chiefs Football & Cheer – PO Box 317 Huron River Drive, New Boston, MI 49164

Huron Jr. Chiefs Minutes

Date: Monday, December 1, 2025

Time: 6:00 pm

Location: Renton Jr. High Cafeteria: 31578 Huron River Dr, New Boston, MI 48164

In Person Meeting – Open to the Public

Attendance:

Present:

- President - Katie Schroeder
- Vice President of Football - Brian Hopkins
- Vice President of Cheer - Danielle Rembor
- Secretary - Lindsey Keller
- Treasurer - Adam Zimmerman
- Registration Coordinator - Jayd Engel
- Merchandise Coordinator - Lori Zimmerman
- Media & Fundraising Coordinator - Kelly Dokey
- Concessions Coordinator: - Kelly Dokey
- Concessions Coordinator - Michelle Demyan
- Volunteer Coordinator - Kara Morabito
- Flag Cheer Representative - Kelly Dokey
- Varsity Cher Representative - Melissa Leja
- Trustee - Cheer: Jennifer Shimek
- Varsity Football Rep - Joe Koszykowski
- JV Football Representative - Jerry Bennett
- Trustee - Football: Kevin Tanner

Absent:

- Flag Football Representative - Eric Thorton
- Concessions Coordinator - Rachel Adkins
- Concessions Coordinator - Raeanne Blackburn
- JV Cheer Representative - Jamie Gibbings

Call the meeting to order at 6:08 pm

- I. Approval of the Agenda
 - A. Motion: Joe
 - B. Second: Danielle
 - C. All in favor. No discussion. Motion passed *To do: Katie to add additional band board
- II. Approval of the Minutes from 11-3-25: No motion or approval because of the unofficial nature of the meeting.
- III. Approval of the Minutes from 11-11-2025
 - A. Motion: Lori
 - B. Second: Joe
 - C. All in favor. No discussion. Motion passed.
- IV. Public Comments: No public persons in attendance.
- V. Reports
 - A. President:
 1. Kalahari Fundraiser: To date, we have 193 rooms that have been reserved. There are still some spaces available for anyone who wants to reserve.
 2. Uniform returns: We need practice pants, practice jersey and game pants from one athlete. If they are not turned in, the board will need to discuss how to move forward (if we ask them to replace the items versus cashing their volunteer check) A pair of practice pants were recovered from the parking lot after one of the turn-in dates. Jayd currently has those pants. Katie will drop off uniforms to the laundry mat for washing.
 3. Equipment returns: All set
 4. Equipment reconditioning: Brian and Katie talked to Riddell about the process for reconditioning helmets. Riddell will come and pick them up. They do the reconditioning in sections, so youth programs are the last on the list, however, our representative will put in a request for the helmets to be completed by June 1. If we do not have them back by uniform fitting we will use the helmets that do not need to be conditioned to size, write the size down

and order what is needed.

- a) Riddell representatives will provide a reconditioning cost quote, but it is an estimated \$70/ helmet (\$48 without the paints, \$23 for dual paint, which is what we have now.). The program could save \$10 a helmet if we paint the helmets one solid color. We have about 120 helmets getting reconditioned this year, and around 30 for the following year. If we wanted a single color there would be 30 helmets that would be the dual color, plus the Speed Flex helmets that were purchased. We do have the option to send in ALL helmets to be repainted to ensure they appear the same. Within the next month we need to decide how to move forward with helmets.
 - b) Helmets are reconditioned every two years (including Speed Flex), and completely expire out after 10 years. The Riddell representative will give us a spreadsheet of our current inventory. The board may want to consider purchasing a few new helmets every year so we do not have 120 expire all at once. Pads also have a 10 year shelf life, but do not need to be reconditioned prior to that expiration. There was some buzz that some of the pads were thin, but those could have been quarterback jackets that are more narrow in the chest. In years past, we have had pads that needed to go, and those were sorted out last year. Parents may be able to trade out pads if they are unhappy with them.
5. Volunteer checks: Four volunteer checks were not cashable (two closed accounts and two incorrectly filled out checks). Those individuals will be contacted. The balance due can now be paid with money or cashier's check. If the balance remains due, their athlete(s) will not be able to register for next year until the balance is paid.
- B. VP Cheer: No report.
1. When the cheer board members meet separately they will discuss the plan for cheer uniforms and registration for the 2026 season.
- C. VP Football: Would like to put out a survey asking coaches specifically their thoughts on how to improve the program.
- D. Secretary: No report
- E. Treasurer
1. Savings: See Band Finance Board
 2. Checking: See Band Finance Board
 3. Expenses/Payables: See Band Finance Board
 4. Deposits/Receivables: See Band Finance Board
 5. Taxes: See Band Finance Board
 - a) The bank did not provide a statement for the month of November. The account is currently down slightly from last year, but to date, every bill has been paid. The Kalahari fundraiser will help increase funds.
- F. Registration Coordinator: No report.
1. Typically registration runs March 1 - May. The board may want to consider moving it to April 1 because baseball/softball and soccer registration runs in March, and it could be too much for families.
 2. The current registration process allows people to sign up and defer payment until later. If we move registration further out and make it clear athletes have to pay when they are registered we might eliminate the issue of people taking spots and then dropping because they signed up and did not pay. The last two years we did a two week 'late registration'. We can post in February that registration would be in April. Moving to April may also help with determining if a child is eligible based on if they are in kindergarten, or the young 5s program. We currently do not take young 5s. (Eligibility goes by grade, not birthdate.)
 3. We are charged to use Sports Connect to process credit cards. It is 3.5-4%. Knowing that, do we increase registration to cover that. We could see if we can use Zeffy to process cards, but that might create more work because payments would have to be manually entered from Zeffy to Sports Connect. Another option would be to have people pay registration by check, but that comes with its own issues also. Something in the next month to navigate.
- G. Volunteer Coordinator: No report.
1. For next season, the board needs to know how many volunteer positions were needed last season and how many volunteers we will have (coaches and board do not have 'volunteer' hours).
 2. Potentially look into having NHS help with volunteering. We discussed this last year, but never followed back up with the program coordinator regarding specific dates we needed volunteers.
 3. For volunteer sign ups, in years past we have done the whole season all at once, month by month and week by week. For this next season, we need a board member to make sure volunteers are doing what they need to do when they sign up. Working extra shifts and having incentives for additional volunteering was a plus this year.
- H. Merchandise Coordinator: This season we used BSN for our merchandise. It goes well when ordering early, but the later we get into the season, it takes longer to process. If we could order coaches shirts a week earlier for this season that would be better. One coach's shirt arrived stained and BSN has requested an update from the decorator.

1. Currently for football uniforms we use Riddell, however, BSN does offer uniform options and we would get a bigger kickback. The high school used BSN this year and there were some potential issues with the uniforms. For cheer uniforms, placements were odd for developing girls. We can change up the design if we go with Riddell to allow for a different look this year.
 2. Flag uniforms: Board to consider flag having a two-sided t-shirt style versus the shoulderpad style uniform jersey. Flag used to receive two different colors of dry-fit t-shirts for uniforms. May want to consider these options for the 2026 season.
 3. During conditioning, it would be beneficial for the athletes to have t-shirts with names and numbers on the back for evaluations. One idea would be to provide players with penny-style jerseys they could use for conditioning and then practice, so they are the same number for practices and games. Maybe that can be included in registration.
 4. Blankets are currently at New Boston Nutrition.
 5. Square is raising their price again in January. The board may want to look into Clover for payment.
- I. Media, Fundraising & Sponsorship Coordinator: For fundraising, ideas that do not require a lot of effort or upfront money can be posted to Band for the board to consider. Larger fundraising ideas should be brought to the board at a board meeting and discussed in person. Post the holiday season Kelly will present some fundraising ideas to the board.
 - J. Concessions Representatives: All perishable items are gone. We could use a new fridge for next season. Final profit numbers from concessions have not yet been evaluated.
 - K. Football Representatives/Trustees:
 1. Varsity: The board needs to determine if we want to use the Sportsman's Club property this year for flag football practices. Based on the parent survey, there is a desire for ALL football practices to be at the same location, but that is not possible. Also, this year, our space may be limited at the high school due to the upcoming bond proposal to revamp the baseball fields. Based on this, we will want to secure Sportsman's if possible. If we do use that space, we will want to reconsider the porta-potty location for that facility.
 - a) Other locations to consider for conditioning/practice include Waltz Park (does get flooded often) and the elementary schools. If practices are in different locations we may want to consider staggered start times during conditioning and practices at the beginning of the season.
 2. JV: No report.
 3. Flag: Absent. No report.
 4. Trustee: The main role of the trustee is to help the VP of football and representatives throughout the season. After the football zoom meeting, more responsibilities will be designated to the trustee.
 - L. Cheer Representatives/Trustees:
 1. Varsity: No report
 2. JV: Absent. No report
 3. Flag: No report.
 4. Trustee: No report.
- VI. Unfinished Business
- A. Status of the missing tables and heaters in the red shed: Emails have been exchanged. The tables missing are wooden topped tables. The board is unaware of these tables. However, the heaters can be replaced.
 - B. Kalahari fundraiser update: See President's report
 - C. Status update on uniform returns: See President's report
 - D. Status update on volunteer checks: See President's report
- VII. New Business
- A. Draft revamp discussion: The football side of the board will have a discussion via Zoom and report out.
 - B. Bylaw review: January's board meeting will focus on going over the bylaws line by line to review and provide feedback for updates. The board does want to take some time to tighten up the requirements to pass a background check and solidify playing time requirements. Huron Yellow Jackets have very detailed background check information that we may want to incorporate. We should also consider a 24 hour rule for communicating with coaches. We should add a section on the complaint form to indicate if/when the parties involved in a complaint met to discuss prior to filling out a form. The board should consider special training for coaches. There are Glazier meetings coming up, where Jake has offered to split the cost for coaches to attend.
 - C. Board training: Specialized Band Boards for 2026 will be created and Sports Connect will be updated with new member names. Cheer and football should meet within the next couple weeks to have a discussion to make sure everyone knows their roles and responsibilities. Concessions are ready to go. Once the football Band is up, information will go on there. The board meets once per month.
 - D. Board member attendance: Meeting attendance is critical. For Huron Baseball, board members cannot miss more than 25% of the meetings, otherwise they risk being removed from the Board.
 1. Motion to add a meeting attendance policy to the bylaws requiring members to attend 8/11 meetings throughout the course of their term. If more than 3 meetings are missed, a vote will take place to remove them from the board: Jayd

2. Second: Kelly
 3. All in favor. No discussion Motion passed.
- E. Voting Status: Currently the bylaws state the president cannot make motions nor vote on motions. (The President can vote in elections, but if there is a tie, the vote is removed).
1. Motion to change bylaws to allow the president to make motions and vote on motions made: Kevin
 2. Second: Jayd
 3. All in favor. No discussion. Motion passed.
- F. Board member background checks: Board members need to provide their license to the volunteer coordinator to have background checks processed.
- VIII. Announcements: None.
- IX. Adjournment – Meeting adjourned by the President, Katie Schroeder at 8:20 pm.

Respectfully submitted by Secretary, Lindsey Keller

Next Meeting: Next Meeting will be January 5, 2026.